



Grand Junction Headquarters  
336 Main Street, Suite 207  
Grand Junction, CO 81501  
P: 970.254.1354

## Customer Information, 1-FSS-600 (b)(3)(ii)(I a-26)

J.G. Management Systems, Inc. GS-00F-0014Y

### 1a. SIN Item Description

Schedule 520, Financial and Business Solutions (FABS)	
C520-7/C520-7RC	Financial and Performance Audits
Schedule 871, Professional Engineering Services	
C871-2/C871-2RC	Concept Development and Requirements Analysis Services
C871-5/C871-5RC	Integrated Logistics Support Services
C871-6/C871-6RC	Acquisition and Life Cycle Management Services
C871-7/C871-7RC	Construction Management (CM)
Schedule 874, MOBIS	
C874-1/C874-1RC	Consulting Services
C874-7/C874-7RC	Program Integration and Project Management Services
Schedule 899, Environmental Services	
C899-1/C899-1RC	Environmental Consulting Services
C899-7/C899-7RC	Geographic Information Systems (GIS) Services

- 1 b. Not applicable
- 1 c. See Pages 7 through 13
- 2. Maximum Order: \$1,000,000.00
- 3. Minimum Order: \$100.00
- 4. Geographic Coverage (delivery area): Domestic and Foreign
- 5. Business Size: Small
- 6. Point(s) of Production (city, county, and state, or foreign country): Not applicable
- 7. Discount from List Prices or Statement of Net Prices: Not applicable
- 8. Quantity Discounts: Not applicable
- 9. Prompt Payment Terms: Net 30 days
- 9a. Notification Whether Government Purchase Cards are Accepted At or Below the Micro-Purchase Threshold: Yes
- 9b. Notification Whether Government Purchase Cards are Accepted or Not Accepted Above the Micro-Purchase Threshold. Yes
- 10. Foreign Items: Not Applicable
- 11 a. Time of Delivery: Services delivered per specifications in contract
- 11 b. Expedited Delivery: Services delivered per specifications in contract
- 11 c. Overnight and 2-day Delivery: Not applicable
- 11 d. Urgent Requirements: Not applicable
- 12. F.O.B Point(s): Destination
- 13a. Ordering Address(es):  
J.G. Management Systems, Inc.  
336 Main Street, Suite 207  
Grand Junction, CO 81501  
Tel: 970-254-1354/ Fax: 970-254-1356  
Email: jgonzales@jgmsinc.com

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- 13b. Ordering Procedures: For services, the ordering procedures, information on blanket purchase agreements (BPA's), and a sample BPA can be found at the GSA/FSS schedule homepage (fss.gsa.gov /schedules).
- 14. Payment Address ( es):  
J.G. Management Systems, Inc.  
336 Main Street, Suite 207  
Grand Junction, CO 81501  
Tel: 970-254-1354  
Fax: 970-254-1356
- 15. Point of Contact:  
Jerome Gonzales  
(970)254-1354  
jgonzaless@jgmsinc.com
- 16. Warranty Provision: Not Applicable
- 17. Export Packing Charges: Not applicable
- 18. Terms and Conditions of Government Purchase Card Acceptance (any thresholds above the micropurchase level): Yes
- 19. Terms and Conditions of Rental, Maintenance, and Repair: Not applicable
- 20. Terms and Conditions of Installation: Not applicable
- 21. Terms and Conditions of Repair Parts: Not applicable
- 20a. Terms and Conditions for Any Other Services: Not applicable
- 22. List of Services and Distribution Points: Not applicable
- 23. List of Participating Dealers: Not applicable
- 24. Preventative Maintenance: Not applicable
- 24a. Special Attributes such as Environmental Attributes: Not applicable
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found:  
Not Applicable
- 25. Data Universal Number System (DUNS) Number: 113879329
- 26. Notification Regarding Registration in Central Contract Registration (CCR) database:  
SAM Registered  
Name: J.G. Management Systems, Inc.  
Doing Business As: JGMS  
Cage Code: 3B4V7



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## J.G. Management Systems, Inc.

### GSA Catalog

Last Update: June, 2013

#### About JGMS

JG Management Systems, Inc. (JGMS) was founded in August of 2001 based on the dream of company President, Jerome Gonzales, to create a small business that uses engineering methodologies to provide operational and technical support to clients in the area of performance management, program management, project management, and engineering services.

#### What can JGMS offer?

JGMS provides technical management services in the areas of facility operations and assessments, program and project management, architectural and engineering design services, quality assurance, construction management, and environmental technical services. As a diverse team of professionals, serving our clients in 17 states, JGMS is focused on meeting the needs of our clients and following through with real solutions that effectively and efficiently meet all budgetary and scheduling requirements.

What our clients appreciate, and what makes JGMS unique, is our ability to insert ourselves at any point in the project life cycle. We define the problem through assessments, developing solutions with engineering methodologies and designs, implementing solutions with program and project management, and overseeing the final product with management inspections and strict quality control. Based on the needs of the client, we are able to contribute at any or all points on the continuum. It is difficult to find a small company that can provide our range of services and superior quality control. From over 30 different locations around the country, JGMS is currently providing sound solutions to several federal and private entities.

A rapidly growing Small Disadvantaged Business certified by the U.S. Small Business Administration, JGMS prospers by setting high standards for itself and delivering quality service to all clients. Using an International Organization of Standards (ISO)-based quality system, JGMS ensures that its managers and employees use best practices, have a foundation for improvement, and objectively determine and correct quality issues. This dedication to delivery of high quality products and services is embraced and maintained in JGMS.

#### Why JGMS?

It is difficult to find a small company that can provide the range of services that JGMS provides. As problem solvers, if we can't provide the solution we will find someone that can. JGMS provides the tools that are needed each step of the way for all planning and project management service needs.

#### Our Goals

**"Our goal is to EXCEED client expectations by utilizing our expertise and experience to plan, authorize, and control work so it can be completed as defined, on schedule and within budget. We will promise...and then perform." —Jerome Gonzales**

JGMS has taken the company slogan to "Promise then Perform" a step further by using it as the foundation for the ISO based Quality Policy. Everything revolves around making a solid promise to provide quality service and then precisely executing to customer requirements. In October, 2009, JGMS became ISO 9001:2008 registered. By the efforts that we have made as a company to implement stringent Quality Control and Quality Management systems throughout the company, JGMS demonstrates that customer-driven quality workmanship is of utmost importance.

Since 2005, JGMS and/or Mr. Jerome Gonzales, President/CEO, has been awarded numerous awards ranging from Entrepreneur of the Year, Colorado's Best Company for Working Families, and the SBA Minority Small Business Person of the Year. The Department of Defense has awarded JGMS the Above and Beyond Award and Patriotic Employer Award for our Employee Support of the Guard and Reserve. In addition to the many awards received, JGMS has repeatedly rank on several prestigious lists. These lists include the Inc. 500/5000 list of Fastest Growing Private Companies, Top 250 Private Companies in Colorado, Top 50 Minority Owned Companies in Colorado, and the Top 50 Companies to Watch in



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Colorado. JGMS ranked third in 2010 for the Best Companies to Work for in Colorado which is an award based on benefits offered to employees. The most recent and highly regarded by JGMS staff is the Top Company Award (Services Division) granted by the Colorado Biz Magazine. This award was based on financial performance and growth, community involvement, and outstanding achievements. JGMS continues to strive to be a company that gives back to employees and the community.

### **“Small but Sophisticated”**

## **JGMS Services**

### ***Nuclear Professional Services***

JGMS delivers a full range of solutions for both operating and decommissioning nuclear facilities. Our company has an established staff of professionals who are highly regarded by its nuclear clients in the areas of engineering design, radiological safety, criticality analysis, and facility operations. JGMS personnel also have a wealth of experience in decommissioning planning, probabilistic risk assessment, conceptual design, regulatory interface and compliance, facility release, and project management. Combined with the firm's extensive construction management resume, we can provide federal, state and commercial clients with immediate and proven solutions to manage all aspects of their nuclear requirements.

### ***Engineering Design & Analysis***

JGMS uses engineering calculation methods in design, development, drafting, and product delivery designs. Our professional engineers utilize industry standard practices to ensure the accuracy and completeness of the design. These methods require our professional engineers to conduct comprehensive QA/QC reviews throughout all phases of the design process. This review process provides our respective clients a design that ensures the final product designed meets their expectations. Our professional engineers, including civil, structural, mechanical and electrical disciplines, provide sound knowledge of all federal, state, and local codes and regulations for the respective disciplines. JGMS uses project delivery methods combined with construction management to facilitate the design and construction of a project by organizing and directing resources, materials, and equipment to accomplish the purpose of the design. Additional activities include independent project design reviews, technical analyses, equipment specifications, cost estimating, and project planning.

### ***Environmental Compliance & Management***

JGMS provides professional environmental planning and implementation services for a variety of clients. We prepare assessments and reviews in compliance with the National Environmental Policy Act (NEPA), the Endangered Species Act (ESA), Archaeological Resources Protection Act (ARPA), Native American Graves Protection and Repatriation Act (NAGPRA), and Clean Water Act (CWA) as well as many others. JGMS conducts environmental analyses, impact statements and assessments, audits, field surveys and resource inventories, and performs a wide variety of field studies. JGMS completes all projects with a focus on scope, schedule, and project cost to ensure the highest quality products are developed for the client.

### ***Energy Management***

JGMS offers a technical staff capable of assisting clients in the utilization, distribution, transmission sitting and management of its energy needs. From the Critical Infrastructure Protection to engineering of energy distribution for a client site to the evaluation of energy usage efficiency, JGMS offers a dedicated team of professionals that are experienced in all facets of facility management and energy distribution improvements.

### ***Strategy and Operation Mission Support***

JGMS's experienced professionals help today's government leaders achieve critical national missions. We provide long-term analytical, strategic, technical support, mission clarification, and operations planning. JGMS develops and implements short- and long-term strategic and operational objectives using established management systems, and engineering methodologies. We help our clients achieve performance and efficiency measurement through leadership support, administrative mission support, and public relations and communications. JGMS supports government agencies in delivering mission-critical communications and public relations. Our communication mission support, market and media measurement and analysis provides mission clarification and reinforces objectives.

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### **Construction Management**

JGMS uses project delivery methods combined with construction management to facilitate the design and construction of a project by organizing and directing resources, materials, and equipment to accomplish the purpose of the design. Working closely with the customer, scope, schedule, and cost are determined and subsequently managed throughout the life cycle of the project which includes: initiation, planning, execution, controlling and project close-out. Our professional service applies effective management techniques to the planning, design, and construction of a project from inception to completion for the purpose of controlling time, cost, and quality.

### **Facility Operations & Condition Assessments**

JGMS uses methodologies that are designed to produce accurate, consistent, and impartial assessment results. Our Facility Condition Assessment (FCA) services are based upon widely recognized industry standards, and unparalleled experience gained from assessing thousands of facilities throughout the United States. Our FCA's help determine immediate and long-term liabilities for deferred maintenance, building component life cycle renewal, code compliance, and functional inadequacies. The FCAs enable capital project planning to address current operational requirements, full capital funding scenario planning, and facility renewal forecasting. These processes assist our clients in complying with regulatory accounting and reporting requirements.

### **Administrative Support**

JGMS provides a full range of professional services and support for administrative functions to our clients. Our employees bring professional and technical resources to support our client's administrative support needs ranging from general office administration to database development to resources and workflow efficiency analyses to strategic planning. Our employees are familiar with the mission and needs of our clients. We are successful in seamlessly integrating into the administrative activities and provide efficient and professional personnel.

### **Clients**

Bureau of Land Management (BLM)	National Guard Bureau (NGB)
Bureau of Indian Affairs (BIA)	National Nuclear Security Administration (NNSA)
Bureau of Reclamation (BoR)	National Oceanic and Atmospheric Administration/National Weather Service (NOAA/NWS)
Chenega Corporation	National Renewable Energy Laboratory (NREL)
Department of Defense (DoD)	National Security Technologies, LLC (NSTec)
Department of Energy (DOE)	Sandia National Laboratory (SNL)
Department of Homeland Security (DHS)	S.M. Stoller Corporation
DOE Environmental Management Consolidated Business Center (EMCBC)	United States Air Force (USAF)
DOE National Training Center (NTC)	U.S. Army Corps of Engineers (USACE)
DOE Office of Legacy Management (LM)	U.S. Customs & Border Protection (CBP)
DOE Office of Secure Transportation (OST)	U.S. Department of Housing and Urban Development (HUD)
Department of the Navy	U.S. Department of Veteran Affairs (VA)
Entergy	U.S. Forest Services (USFS)
Logistics Management Institute (LMI) Government Consulting	U.S. Postal Service (USPS)
Los Alamos National Laboratory (LANL)	U.S. Special Operations Command (USSOCOM)
National Energy Technology Laboratories (NETL)	Western area Power Administration (WAPA)

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## JGMS Key Personnel

Key personnel within the JGMS organization have extensive experience in a variety of specialized federal program management, engineering, operations, maintenance, and safety and security services.

JGMS is uniquely qualified to provide these services because of our knowledge of complex federal agency regulations which stems from managing and implementing technical programs for the Department of Energy, National Nuclear Security Agency (NNSA) and for the Department of Defense (DoD), United States Forest Services (USFS), National Renewable Energy Laboratory (NREL), and as former federal employees who defined the requirements for implementation.

This in-depth understanding of federal operational systems allows JGMS to implement the client's program and process requirements immediately upon contract award. JGMS's established understanding of Federal systems provides an organized and systematic approach for task completion. This approach allows JGMS employees to rapidly commence the proposed work, and complete the tasks with accuracy and quality. Listed below are some of our experienced staff:

**Jerome Gonzales, President/CEO:** Mr. Gonzales is the President and CEO of JGMS and has over 25 years of program/project management experience in both private industry and federal government, particularly DOE. He is in charge of Facility Program Development, Independent and Technical Cost Analyses, Utility/Energy Program Management, Strategic Planning, Business Development activities, Auditing and Engineering Design.

**Nicholas Aranda, P.E., Division Manager:** Mr. Aranda is a registered professional engineer and Vice President of JGMS. Mr. Aranda has more than 33 years of experience in logistics, assessments, project management and engineering. His responsibilities include: Project Performance Division Manager, Building Assessment Supervisor, Lead Project Engineer for Mechanical and Electrical Design, Design and Construction Project Manager, Energy Auditing and Feasibility Analysis.

**Keith Mahosky, Program Manager:** Mr. Mahosky is a Senior Executive and the Program Manager over Nuclear Professional, Energy and Environmental Services and has over 33 years of program/project management experience in both private industry and federal government. He is in charge of Program Development and leads Corporate Business Development. He oversees technical services covering the full spectrum of environmental services, energy design and critical infrastructure projects and radiological services from facility operations to radiological protection to licensing to decommissioning services.

**Buddy Garland, Program Manager:** Mr. Garland has over 33 years of program/project management experience in the U.S. Nuclear Navy, the DOE, and the private sector. A former Naval Officer, and retired DOE Senior Executive, Mr. Garland led both technical nuclear programs, as well as national government organizations. Mr. Garland is responsible for: Program Assurance Program Manager, Facility Development, Independent and Technical Cost Analyses, MILCON, Mission Support, Strategic Planning, Budget, Intelligence Collection & Analysis, and Public Relations & Communications.

## Main Offices



### **Grand Junction, CO**

Corporate Contact:  
Jerome Gonzales  
970-254-1354  
336 Main Street, Suite 207  
Grand Junction, CO 81501  
[jgonzales@jgmsinc.com](mailto:jgonzales@jgmsinc.com)



### **Edgewater, MD**

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### **Albuquerque, NM**

Nick Aranda  
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### **Jeannette, PA**

Keith Mahosky  
724-777-1431  
1150 Dry Dam Road  
Jeannette, PA 15644  
[kmahosky@jgmsinc.com](mailto:kmahosky@jgmsinc.com)

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## Service Contract Act (SCA) Statement Per MOD PS-0014

The SCA is applicable to this contract as it applies to the entire Consolidated schedule and all services provided. The SCA matrix below is hereby incorporated into the contract, and must be included in the Contractor's electronic price list in GSA Advantage. The Contractor acknowledges that prices for the SCA labor categories meet or exceed those in the Wage Determinations (WDs) identified in the matrix, and that economic price adjustments for the SCA labor categories will be governed by Clause I-FSS-969 (b)(1).

### SCA Matrix

SCA Matrix		
SCA Eligible Contract Labor Category	SCA Equivalent Code – Title	WD Number
Technician/ Analyst II	12190 – Medical Records Technician	05-2361
Technician/ Analyst I	12160 – Medical Records Clerk	05-2331
Secretary/ Clerk VI	01020 – Administrative Assistant	05-2493
Secretary/ Clerk V	01313 – Secretary II	05-2083
Secretary/ Clerk IV	01311 – Secretary I	05-2083
Secretary/ Clerk III	01113 – General Clerk III	05-2083
Secretary/ Clerk II	01112 – General Clerk II	05-2083
Secretary/ Clerk I	01111 – General Clerk I	05-2083
The SCA is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the matrix. The prices offered are based on the preponderance of where work is performed and should the Contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.		



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## Price List

**Contract Period: 06/20/2013-06/19/2018**

Labor Category	6/20/2015- 6/19/2016	6/20/2016- 6/19/2017	6/20/2017- 6/19/2018
Executive Consultant III	\$312.56	\$318.81	\$325.18
Executive Consultant II	\$209.42	\$213.61	\$217.88
Executive Consultant I	\$198.02	\$201.98	\$206.02
Principal Professional VI	\$205.42	\$209.52	\$213.72
Principal Professional V	\$181.95	\$185.58	\$189.30
Principal Professional IV	\$164.39	\$167.68	\$171.04
Principal Professional III	\$144.56	\$147.45	\$150.40
Principal Professional II	\$129.76	\$132.35	\$135.00
Principal Professional I	\$120.09	\$122.50	\$124.95
Senior Professional VI	\$101.91	\$103.95	\$106.02
Senior Professional V	\$96.42	\$98.35	\$100.32
Senior Professional IV	\$94.57	\$96.46	\$98.39
Senior Professional III	\$90.31	\$92.11	\$93.96
Senior Professional II	\$87.61	\$89.36	\$91.15
Senior Professional I	\$85.96	\$87.68	\$89.43
Professional VI	\$79.42	\$81.01	\$82.63
Professional V	\$71.70	\$73.14	\$74.60
Professional IV	\$64.79	\$66.08	\$67.40
Professional III	\$57.46	\$58.61	\$59.78
Professional II	\$51.49	\$52.52	\$53.57
Professional I	\$44.99	\$45.89	\$46.80
Technician/ Analyst VI**	\$57.50	\$58.65	\$59.83
Technician/ Analyst V**	\$50.62	\$51.63	\$52.66
Technician/ Analyst IV**	\$44.93	\$45.83	\$46.75
Technician/ Analyst III**	\$39.09	\$39.87	\$40.67
Technician/ Analyst II**	\$37.40	\$38.15	\$38.91
Technician/ Analyst I**	\$34.28	\$34.97	\$35.67
Secretary/ Clerk VI	\$32.77	\$33.43	\$34.10
Secretary/ Clerk V	\$30.46	\$31.07	\$31.69
Secretary/ Clerk IV	\$27.95	\$28.50	\$29.07
Secretary/ Clerk III**	\$24.89	\$25.38	\$25.89
Secretary/ Clerk II**	\$24.49	\$24.98	\$25.48
Secretary/ Clerk I**	\$20.54	\$20.95	\$21.37

\*\* SCA Eligible Labor Categories





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## Labor Category Descriptions

The following table describes the nine (9) professional labor categories in our GSA Consolidated Contract. Price comparison should be made with consideration of the qualifications reflected in each labor category including experience and education.

Title	Position/Description	Minimum Qualifications
EXECUTIVE CONSULTANT III	Supervises multiple large-scale, complex projects. Responsible for allocating resources among tasks and is the principal liaison with customer for business and technical matters. May include Subject Matter Experts with particular functional expertise.	Advanced degree and 15 years of experience or Bachelor's degree and 17 years of experience.  Management experience with projects of increasing size and difficulty.
EXECUTIVE CONSULTANT II	Supervises multiple small to medium sized, complex projects in the leader's area of expertise. Responsible for allocating resources among tasks and is the principal liaison with customer for business and technical matters. May include Subject Matter Experts with particular functional expertise.	Advanced degree and 15 years of experience or Bachelor's degree and 17 years of experience. Supervisory or project management experience in areas described in functional expertise above.
EXECUTIVE CONSULTANT I	Responsible for execution of large, complex projects. Interacts with customer on technical issues. May include Subject Matter Experts with particular functional expertise.	Advanced degree and 12 years of experience or Bachelor's degree and 14 years of experience. Experience in leading increasingly complex projects in functional areas described above.
PRINCIPAL PROFESSIONAL VI	Plans, conducts, and manages projects of major significance, necessitating advanced knowledge and the ability to originate and apply new and unique methods and procedures. Supplies technical advice and counsel to other professionals.	Master's Degree and 25 years or more experience.
PRINCIPAL PROFESSIONAL V	Plans, conducts, and manages projects of major significance, necessitating advanced knowledge and the ability to originate and apply new and unique methods and procedures. Supplies technical advice and counsel to other professionals.	Master's Degree and 20 years or more experience.

Title	Position/Description	Minimum Qualifications
PRINCIPAL PROFESSIONAL IV	Plans, conducts, and manages projects of significance, necessitating advanced knowledge and the ability to originate and apply new and unique methods and procedures. Supplies technical advice and counsel to other professionals.	Master's Degree with 16 years or more experience; or Bachelor's Degree with 19 years or more experience. Registration or an additional 5 years of experience required where applicable (Engineers – PE, Scientist, in their related field).
PRINCIPAL PROFESSIONAL III	Plans, conducts, and manages projects of significance, necessitating advanced knowledge and the ability to originate and apply new and unique methods and procedures.	Master's Degree with 13 years or more experience; or Bachelor's Degree with 16 years or more experience. EIT registration for engineers or registration for scientist in a related field including REM, or trained project manager, or an additional 3 years of experience.
PRINCIPAL PROFESSIONAL II	Plans, conducts, and manages projects of significance, necessitating advanced knowledge and the ability to originate and apply new and unique methods and procedures.	Master's Degree with 10 years or more experience; or Bachelor's Degree with 13 years or more experience.
PRINCIPAL PROFESSIONAL I	Plans, conducts, and manages projects of major significance, necessitating advanced knowledge and the ability to originate and apply new and unique methods and procedures. Supplies technical advice and counsel to other professionals.	Master's Degree and 5 years or more experience.
SENIOR PROFESSIONAL VI	Plans, conducts, and manages projects of significance, necessitating advanced knowledge and the ability to originate and apply new and unique methods and procedures. Supplies technical advice and counsel to other professionals.	Master's Degree with 22 years or more experience. Registration or an additional 5 years of experience required where applicable (Engineers – PE, Scientist, in their related field).
SENIOR PROFESSIONAL V	Plans, conducts, and manages projects of significance, necessitating advanced knowledge and the ability to originate and apply new and unique methods and procedures. Supplies technical advice and counsel to other professionals.	Master's Degree with 19 years or more experience; or Bachelor's Degree with 22 years or more experience. Registration or an additional 5 years' experience required where applicable (Engineers – PE, Scientist, in their related field).

Title	Position/Description	Minimum Qualifications
SENIOR PROFESSIONAL IV	Plans, conducts, and manages projects of significance, necessitating advanced knowledge and the ability to originate and apply new and unique methods and procedures. Supplies technical advice and counsel to other professionals.	Master's Degree with 16 years or more experience; or Bachelor's Degree with 19 years or more experience. Registration or an additional 5 years of experience required where applicable (Engineers – PE, Scientist, in their related field).
SENIOR PROFESSIONAL III	Plans, conducts, and manages projects of significance, necessitating advanced knowledge and the ability to originate and apply new and unique methods and procedures.	Master's Degree with 13 years or more experience; or Bachelor's Degree with 16 years or more experience. EIT registration for engineers or registration for scientist in a related field including REM, or trained project manager, or an additional 3 years of experience.
SENIOR PROFESSIONAL II	Plans, conducts, and manages projects of significance, necessitating advanced knowledge and the ability to originate and apply new and unique methods and procedures.	Master's Degree with 10 years or more experience; or Bachelor's Degree with 13 years or more experience.
SENIOR PROFESSIONAL I	Plans, conducts, and manages projects of significance, necessitating advanced knowledge and the ability to originate and apply new and unique methods and procedures. Oversees projects, reviews progress and evaluates results. Supplies technical advice and counsel to other professionals.	Master Degree, 7 years or more experience; or Bachelor's Degree with 10 years or more experience.
PROFESSIONAL VI	Plans and conducts assignments. Estimates and schedules work to meet completion dates.	Bachelor's degree and 12 years or more experience.
PROFESSIONAL V	Plans and conducts assignments. Estimates and schedules work to meet completion dates.	Bachelor's degree and 8 years or more experience.
PROFESSIONAL IV	Plans and conducts assignments. Estimates and schedules work to meet completion dates.	Bachelor's degree and 6 years or more experience.

Title	Position/Description	Minimum Qualifications
PROFESSIONAL III	Plans and conducts assignments. Estimates and schedules work to meet completion dates.	Bachelor's degree and 4 years or more experience.
PROFESSIONAL II	Plans and conducts assignments. Estimates and schedules work to meet completion dates.	Bachelor's degree and 2 years or more experience.
PROFESSIONAL I	Entry-level classification. Plans and conducts assignments. Estimates and schedules work to meet completion dates.	Bachelor's degree with 0 through 2 years of experience.
TECHNICIAN/ ANALYST VI	Carries out assignments associated with projects. Translates technical guidance received from supervisor into usable data applicable to the particular assignment. Work assignments are varied and require originality and ingenuity.	Bachelor's degree, 20 years or more experience.
TECHNICIAN/ ANALYST V	Carries out assignments associated with projects. Translates technical guidance received from supervisor into usable data applicable to the particular assignment. Work assignments are varied and require originality and ingenuity.	Bachelor's degree and 16 years or more experience.
TECHNICIAN/ ANALYST IV	Work assignments are varied and require originality and ingenuity.	10 years or more experience required.
TECHNICIAN/ ANALYST III	Work assignments are varied and require originality and ingenuity.	8 years or more experience required.
*TECHNICIAN/ ANALYST II	Works under close supervision of supervisor. Gathers and correlates basic data and performs routine tasks.	4 years or more experience.
*TECHNICIAN/ ANALYST I	Works under close supervision of supervisor. Gathers and correlates basic data and performs routine tasks.	0 – 4 years of experience.

Title	Position/Description	Minimum Qualifications
*SECRETARY/ CLERK VI	Executive Secretary working for senior management. Work assignments are varied and require originality and ingenuity.	Associate's degree preferred, but not required. 20 years or more experience required.
*SECRETARY/CLERK V	Executive Secretary working for senior management. Work assignments are varied and require originality and ingenuity.	Associate's degree preferred, but not required. 16 years or more experience required.
*SECRETARY/CLERK IV	Work assignments are varied and require originality and ingenuity.	Associate's degree preferred, but not required. 10 years or more experience required.
*SECRETARY/CLERK III	Work assignments are varied and require originality and ingenuity.	Associate's degree preferred, but not required. 8 years or more experience required.
*SECRETARY/CLERK II	Works under close supervision of supervisor. Gathers and correlates basic data and performs routine tasks.	Associate's degree or training preferred, but not required. 4 years or more experience.
*SECRETARY/CLERK I	Entry-level classification. Works under close supervision of supervisor. Performs specific, non-technical administrative support.	High school diploma with 0 years of experience.
*SCA eligible labor categories		
Exceptions to Labor Categories: Unless otherwise indicated, one year of relevant work experience may be substituted for one year of required education, and one year of additional relevant experience may be substituted for a graduate (master's) degree. "Relevant experience" means the work experience must be in the field specified in order to be considered for substitution.		





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## Ordering Instructions

To obtain GSA Consolidated Schedule services and products, Federal agencies work directly with approved GSA Consolidated Schedule contractors such as JG Management Systems. Federal agencies place orders against these contracts in many ways through GSA customer representatives or catalogs, by phone or fax, charge cards, electronic requisitioning (FEDSTRIP/MILSTRIP), in-person auctions, over the Internet, or by contacting suppliers directly. GSA offers a variety of online purchasing methods, including the GSA Advantage! ordering system. GSA provides you with all the information you will need to order. E-Buy, a component of GSA Advantage!, is an online Request for Quote (RFQ) tool designed to facilitate the request for submission of quotes for a wide range of commercial services and products that are offered by GSA Federal Supply Schedule contractors who are on GSA Advantage!.

## Schedules and SINs

The awarded SINs under this contract are identified in the table below.

Schedule 520, Financial and Business Solutions (FABS)	
C520-7/C520-7RC	Financial and Performance Audits
Schedule 871, Professional Engineering Services	
C871-2/C871-2RC	Concept Development and Requirements Analysis Services
C871-5/C871-5RC	Integrated Logistics Support Services
C871-6/C871-6RC	Acquisition and Life Cycle Management Services
C871-7/C871-7RC	Construction Management (CM)
Schedule 874, MOBIS	
C874-1/C874-1RC	Consulting Services
C874-7/C874-7RC	Program Integration and Project Management Services
Schedule 899, Environmental Services	
C899-1/C899-1RC	Environmental Consulting Services
C899-7/C899-7RC	Geographic Information Systems (GIS) Services

**Contract Number:** GS-00F-0014Y

**Maximum Order:** \$1,000,000

**Minimum Order:** \$100

**Geographic Coverage:** Domestic and Foreign

**Points of Production:** Not Applicable

**Discount from Price List:** Not Applicable

**Quantity Discounts:** Not Applicable

**Prompt Payment Terms:** Net 30 Days

**Time of Delivery:** From date of award to date of completion

**Warranty:** Not applicable

**DUNS:** 113879329

**Primary Contact:** Jerome Gonzales

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